

RIVERSIDE BLUFFS

HOMEOWNERS' ASSOCIATION, INC.

Architectural Control Committee Meeting December 28, 2016 Meeting Minutes

1. Certifying of Quorum-Call to Order

- Call to order at 7:06 pm
- Committee Members Present - Kristin Ottinger, Nancy Schlingman, Justin Lukose

2. Reading of Unapproved Minutes

- Went over minutes from August, September, and October 2016.
- Motion* to accept minutes made by Kristin, Nancy Second (7:12 pm)

3. Business Items

A. Martino's application for swing set

- Reviewed that request meets code per our understanding
- Neighbors Rory and Nekita are aware and do not dispute it.
- *Motion* to accept Martino's request with condition that it must meet all requirements mentioned in standards made by Kristin, Justin Second (7:21 pm)

B. Ryan's application for pool

- New Request for pool
- Reviewed that Pool meets code per our understanding
- Question around size of pool pump located on side of the house - This may be too close to boundary as there is a minimum feet requirement. Need to obtain more information on the size of this pump and whether is visible and sticks out when viewing from street.
- *Motion* to accept Ryan's request with condition that it must meet all requirements mentioned in standards including pool Pump location made by Kristin, Nancy Second (7:36 pm)

4. Discussions

A. Potential new ACC Request Forms

- Brought up initial discussion of changing form to include section which requires neighbors to be notified of requests made to ACC. Neighbors cannot deny approval but will be made aware of requests and can submit their feedback to committee for consideration.

B. Welcome new member and Nominate ACC co-chair

- Justin Lukose introduced as new member
- *Motion* to Nominate Justin Lukose as ACC co-chair made by Kristin, Nancy Second (7:49pm)

C. Standard

- We inherited a version of the standards from previous HOA, and have also been proposed a different version of the standards from BOD president Adam Bilbao.
- ACC committee will review both and will determine which will be used or create a composite standard document which best fits the needs of Riverside Bluffs.

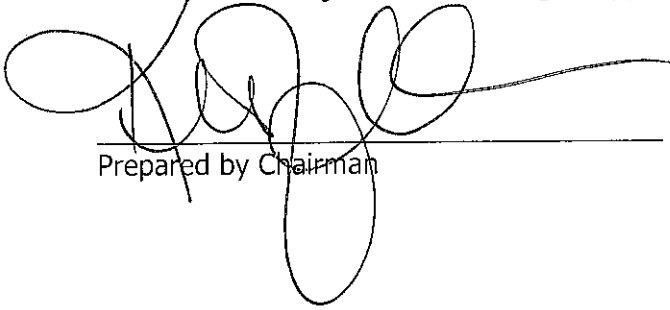
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5. Adjournment: The next meeting is proposed for January 31, 2017

On Motion: Duly made by Kristin and second by Nancy and carried unanimously.

Resolve: To adjourn the meeting at approximately 8:08pm.



Prepared by Chairman